

WEST MICHIGAN REGION MEETING ATTENDANCE SHEET

Meeting Date: 3/19/2019 @Branns on Division

role	first	last	Present
Region director (elected 2017)	John	Donnelly	x
ARD (alpine skills)	Chip	Knappen	x
ARD (OEC, Awards, Elections, I.D.)	Pat	Livingston	
Secretary	Jim	Tuinier	x
Treasurer	Adam	Medema	r
Legal	Steffany	Dunker	
Web	Jon	Kelder	
Blue and Gold	Matt	Chapman	t
Awards	Rog	Brands	x
Awards trainee	Jacob	Clemons	
MTR/ Avalanche	Michael	Walenta	x
YAP		open position	
Alumni		open position	
Womens Program	Jackie	Bottomley	t
Oec Advisor	Doug	Mesara	
Safety	David	Menke	m
Bike Patrol	Mike	Patterson	x
NSP-C Snowsports School	Erica	Krol	x
Alpine snowboard	Kathy	Brennan	
Telemark	John	Mallet	t
OET	Shawn	Rhoda	
Senior Program	Sue	Brann	x
Senior OEC MSP	Jenn	Squires	x
Senior Hill	Kyle	Jones	x
Certified	Hal	Froot	x

role	first	last	Present
Section 1 chief (elected 2018)	Steve	Peltz	x
PD Timber ridge	Jason	Kovacs	
PD Bittersweet	Doug	Haase	x
Section 2 chief (elected 2016)	Kevin	Barrons	r
PD Cannonsburg	Matt	Chapman	t
West Michigan Nordic	Mike	Oliver	
Section 3 chief (electd 2017)	Laurie	Hurley	t
PD Crystal	Chip	Hurley	t
PD Crystal	Jackie	Bottomley	t
PD Caberfae	Dennis	Menke	x
Other Attendees Mark Johnson, Section 2 chief elect			
x = in attendance t = Teleconference m= medical excuse			
21/32 present			

Handouts presented at meeting and reports given but not present

email report present by Adam Medema with current budget
email report present by Kevin Barrons could not attend due to work

Erica K presented reports for Shawn Rhoda and Kathy Brennan
report presented by alpine program committee on funding the program

National Ski Patrol - West Michigan Region - Region Only Financial Summary & Spending Analysis

Region Board Meeting 3/19/19

	Actual							2018-2019		
	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2018/2019 Budget</u>	<u>2018/2019 Actual</u>	
Begin Cash Balance	<u>14,531</u>	<u>13,882</u>	<u>13,532</u>	<u>12,059</u>	<u>15,975</u>	<u>24,028</u>	<u>33,453.17</u>	34,262.46	34,262.46	
Receipts										
Dues	5,000	5,160	4,970	4,870	4,810	4,570	4,475.00	6,275.00		
Division Support	1,568	1,415	1,415	1,200	1,322	1,350	1,200.81	1,200.00		
Donations/Auction				5,200	10,230	10,000				
Program Fees					10,701	510	700.00		1,030.00	Women's Clinic
Merchandise					3,152					
Other income	1,810	1,508	2,514	19	44	138	75.02	75.00	40.81	Interest Earned
Total Receipts	<u>8,378</u>	<u>8,083</u>	<u>8,899</u>	<u>11,289</u>	<u>30,259</u>	<u>16,569</u>	<u>6,450.83</u>	7,550.00	1,070.81	
Disbursements										
Administration	308	112	66	125	63		62.85	100.00	47.60	Bank Fees
Alpine	3,556	3,528	3,757	2,510	1,659	3,594	3,525.38	4,000.00	2,509.93	Senior Clinic/ASDW
PSIA Level 2 Certifications								2,000.00		
Women's Clinic	1,770	1,441	2,425			443	508.82	300.00	1,026.73	Covered by 1030 in
Avalanche				258				600.00	238.08	Ropes/Webing
Awards	915	637	1,065	843	821	1,353	675.86	1,100.00		
Banquet	979	1,113	742	1,000	64			1,000.00		
Blue & Gold										
Elections	187	182	787					200.00		
Financial										
Instructor Development	159							100.00		
Mountain T&R				517				275.00	176.38	
OEC	699	1,102	856	725	1,934	569	76.75	1,500.00	792.55	IT Travel Related B
Region Travel							199.68	300.00	189.76	Refresher Mileage
Website					180	102	136.95	150.00	116.95	Annual Hosting Fe
YAP								300.00		
Alumni								500.00		
Marketing/Recruiting		87						500.00		
Division meeting (reg)	454	231	674			1,083	455.25	750.00	103.10	Region Meeting Ex
Bike Advisor								250.00		Reimbursement
Sep Fall Mtg/Banquet				1,395	14,814					
Merchandise Cost					2,671					
Total Disbursements	<u>9,027</u>	<u>8,433</u>	<u>10,372</u>	<u>7,373</u>	<u>22,206</u>	<u>7,144</u>	<u>5,641.54</u>	13,925.00	5,201.08	
Ending Cash Balance	<u>13,882</u>	<u>13,532</u>	<u>12,059</u>	<u>15,975</u>	<u>24,028</u>	<u>33,453</u>	<u>34,262.46</u>	<u>27,887</u>	<u>30,132.19</u>	
Cash Provided (Used)	(649)	(350)	(1,473)	3,916	8,053	9,425	809	(6,375)	(4,130)	

Western Michigan Region Meeting Agenda

BRANN'S – DIVISION

March 19, 2019 6:30 PM

I. Call to Order

Meeting called to order at 6:30 pm. John D. presented some basic rules we will follow when we have a mixed group present in person and via phones. All motions will be repeated with presenters identified. All phones on teleconference should be muted to stop cross talk noise. They can be unmuted to talk to the group.

II. Introduce Guests and New Attendees

Mark Johnson, Section II chief elect was introduced. He takes over the role July 1

III. Minutes for 1-15-2019 meeting approved via email

No objections or changes to previously published minutes

IV. Agree on agenda or adjust as needed.

Will adjust if time becomes an issue. We may need a quick conference call later to finish some items

V. Treasurers Report - Adam Medema/ presented by John Donnelly

a. Brief update on spending to date vs budget

An email was sent with budget to date. We are in good shape. Waiting for the senior and awards budget to be adjusted after advisors get bills to Adam. Erica thinks she will have \$650 more and Chip said he has about \$950 in bills so Alpine will be very close to budget. Women's clinic paid for itself once more, well done. Division dues checks have been cut by national but not in bank yet so we don't know amount yet. Mark Johnson questioned the income line of donations. It was explained that was largely from the division meeting the region hosted. Laurie H explained the Spartan Nash program. Question asked about the auction/ raffle at region banquets. Those are left to the section in charge of the banquet to help offset expenses.

Motion to accept report by Chip, 2nd by Michael W. Motion passed

b. Other matters - vouchers, etc.

VI. Director's Updates

- a. Year end reports are due to Division, PD's/ Section chiefs send in reports in writing to John (opening/ closing dates, number of patrons vs LY, any info you can share etc)
- b. Central Division Director Election – brief comments
First true election in 30 years, Mike Schons from Eastern region will be new Director July 1, He will be attending the region banquet in May.
- c. Section 2 Section Chief Election - results
3 people ran, results were close with Mark Johnson winning and takes over July 1

VII. Old Business:

- a. Region Calendar – any changes
Send any updates for next year to Jackie B by 4/20 so she can prepare the calendar for the next meeting
- b. Awards Banquet/Meeting – May 4, 2019
Kevin B reported via email.

Region Banquet Info to Date.

REGION BANQUET

- 1. Have called Cannonsburg regarding scheduling a Region Banquet on May 5. Calls during the past week have resulted in no answer in the main office for the past week.*
- 2. Have posted an answer request on the Cannonsburg website for catering service today. A second general request today for information for catering on May 5 regarding the reservation. Hopefully, someone does follow up in the by the end of this week.*
- 3. Approximate cost of the Banquet will be \$25. dollars if Cannonsburg does not charge us rent. Rental fees will increase the banquet cost.*
- 4. Once I get confirmation on Cannonsburg, then banquet committee members will meet next week to look at costs, menu, awards info, etc. Stay tuned.*
- 5. An email will be sent out with a flier after the committee meets next week.*

NOTHING ELSE TO REPORT. b

- c. Alpine Certification Reimbursement
question was raised why so high a budget item. Region trying to keep people qualified to teach and evaluate without having to go outside the region which could be costly. At the last meeting, a committee was formed to look at what should be reimbursed and for

how much. PSIA is reimbursed only at the amount approved if test is passed, PSIA prep courses are not covered outside the ASDW. The test reimbursement is only if both the skiing and teaching is passed and the person is willing to participate in region events. This would be in addition to amount that may be available from Division for passing the test. The P&P really need to be updated with more current info and costs. Guidelines are out of date in many areas. Lodging and food need to be addressed, Food, in general, should not be reimbursed. Snacks are OK for events. Room and mileage rates need to be evaluated without making it too expensive on an individual and then no one wants to attend an event. We know the P&P needs adjustment but John thinks a smaller group needs to work on this issue and elections also needs to be changed. Email John if interested in helping with this issue.

Report from committee is inserted below

Guidelines for use of Region funds for Alpine Programs.

Goal: Clarify who is eligible for Region funding support and for which activities.

Alpine Programs: SES, TES, ASDW, TTW, STW, Senior grader calibration, Senior workshop, Senior Eval., ASE prep and evaluation, PSIA level 2 & 3 certification.

Who is eligible?

- 1. Current region testing & training staff*
- 2. Area training staff are also eligible for region support for the Dec. ASDW at the discretion/invitation of the Region Staff.*
- 3. Persons being mentored as up and coming region staff. ie; shadow graders*

What is reimbursable?

This is currently outlined in our very 'out of date' P&P.

The P&P has guidelines for housing, food and mileage reimbursement that we feel are very out of date. We would like to strongly suggest the Reimbursement section of the P&P manual be updated.

Respectfully submitted,

Erica Krol, Sue Brann, Jackie Bottomley, Chip Knappen

d. FEMA training requirement

Patrollers have until Dec 21 2019 to take this course, out of 450 in our region, 18% have taken ICS 100, 3% ICS 200 and 2% ICS 700. Keep pushing to get this done. Michael W is keeping track of the patrollers. He will email the board the proper course number to enroll in at NSP.

- e. Alumni Advisor – will recruit if no interest you don't need to be an alumni
- f. Bike Patrol – next steps in WM Region
A bike patrol in West Michigan region will be modeled after the Nordic patrol and will not be beholden to an individual ski area. It will cover a broad area of disciplines, road, mountain, etc. There is a bike patrol in southeast Michigan sponsored by and covering metroparks in 5 counties. Hopefully we will have one formed by the banquet in May. Don Smith volunteered to host a meet and greet at Cannonsburg. It will be run like a mountain host program and OFC is a requirement which will give more instructors a chance to teach. Question came up about other requirements to avoid more training by current patrollers. If current with OEC then no more training other than what IMBA would need. There will also be a uniform requirement.
- g. Communications/web site/Google/G-Suite use
This topic was deferred until the next meeting
- h. YAP new advisor is needed if anyone know of a person with interest.

VIII. Section Reports

- a. Section I Steve Peltz
Bittersweet plans on closing weekend of 3/21 and TR is closed already.
- b. Section II Kevin Barrons
could not attend due to work
- c. Section III Lourie Hurley
sending in writing. Crystal is planning on being open until 4/7 with varying hours, Caberfae through the end of march, weekend only. Have held various clinics and tests the last month as well as a low angle rescue course

IX. Patrol Reports

- a. Crystal Mt. Chip Hurley/Jackie Bottomley
open 9 - 4:30 rest of season until 4/7. Been a great year
- b. Caberfae Peak Dennis Menke
Last 2 weeks of season open until end of March 9-5 on weekends.

4 alpine patrollers passed, 10 - 12 in OEC class, Planning a one day refresher for this season. Looking at possibly taking secondary patrollers.

- c. Cannonsburg Don Smith/Matt Chapman
Closing this weekend 3/21. 7 alpine candidates passed, 1 passed senior. Looking to add an ID class
- d. Bittersweet Doug Haase

Closing this weekend 3/21, Had 1 person pass senior, 9 passed Alpine
- e. Timber Ridge Jason Kovacs (given by Sue Brann)
Will email dates, 3/16 closed 4 alpine candidates , 1 passed from last year. Only open for 3 Wednesdays for training. OEC started with 5 candidates all under 25. 6 or 7 waiting for another OEC class in the fall.
- f. West MI. Nordic Mike Oliver info present by Michael and Kevin
Had patrollers present at all the big events, White Pine Stampede in Mancelona, The VASA held in Traverse City and the Birkie or American Birkebiner with 10,000 skiers in Hayward WI. This event is the Boston Marathon of cross country skiing. More info in new business.

X. Advisor Reports

- a. ARD Pat Livingston
 1. Elections - results reported earlier Hopefully last time we count mail in ballots
 2. Instructor Development, Need to push this more. Crystal having one this week (3/19), New manual is on the NSP website.
Cannonsburg is planning on a class
 3. OEC Doug Mesara Presented by Jenn Squires
Senior program got good grades from QA other than not starting it on time. 3/8 passed. Scenarios were well written and not real hard. Will meet with senior instructors to go over what appeared to be a lack of confidence in the candidates that did not pass. All

said they would redo it next year. All that did not pass were first year candidates. Thinking of moving the final up into February to make sure there is snow. Test is at TR next year. Needs a better communication system to get in touch with people. More senior evaluators need to step up and help. It takes 50 to run the final. Patrols with senior should have them all look into helping out.

4. Women's Program – Jackie Bottomley

Had 15 participants, great weekend and they broke even on costs. Will do it again next year if division clinic is on other side of lake

5. Awards Rog Brands/Jacob Clemons

Going well, Outstanding, Critical Care are in. Need to order awards and plaques but will be ready for May.

6. Legal Steffany Dunker

7. Safety David Menke

8. Web Master - Jon Kelder

9. YAP – Open

10. Alumni – open

b. ARD Chip Knappen

1. Senior Program Kyle Jones

7 took senior hill test and 6 passed, good test with every possible weather condition Michigan could throw at them.

The one that didn't pass is looking forward to next year. Still in need of graders in the program and it takes time to get certified as a grader. been working with Cam Hopper. He is a toboggan IT now. Also reminded everyone that if a person outside the region tests, it must be approved by both RD's, in advance.

2. NSPC Ski School Erica Krol

3 SES's attempted, first was scheduled for TR but had to cancel and they went to Bittersweet to work with candidates. Section 2 had an SES with 6 participants, The division NSP-C instructor can and helped out. 3rd was at Crystal with 24 participants

and 6 instructors. Plus a good SES at the women's clinic.

There are 2 new level 1 snowboard instructors.

Trying to increase ski instructors with level 2 and 3 PSIA with prep courses. Did have additional classes Division supplied outside the normal ASDW in late January. Also an additional ASE workshop was held.

3. OET Shawn Rhoda presented by Erica K

9 participant at a TES at bittersweet, this event was moved from TR. Section 2 at Cannonsburg had 5 participants and 5 instructors and a low angle rescue class was included. Section 3 had a huge TES at Crystal with 16 participants, 4 toboggans and 8 instructors.

There are 3 new toboggan instructors.

4. Alpine Snowboard Kathy Brennan presented by Erica K

Kathy went all over the region at any event requires and was spread thin. Needs more help

5. Telemark John Mallett

Had no Tele going for level 2 but had some good SES sessions
Great season

6. Certified Hal Froot

Mart B from NSP-C is now certified. Kyle and Otto participated. Kyle said it was a great learning experience. Hall trying to get the Hoppers involved. Next year the test is at Marquette.

7. MTR/Avalanche Michael Walenta

Had 6 MTR enhancement sessions and more are being planned. Attended an avalanche school this year.

8. Other

XI. New Business:

Michael W presented info on the Birkie event in Wisconsin. Medical director reported that they had one hypothermia victim with a core temp of 85, An impaled ski pole in the abdomen that was self removed, a mild laceration to a cornea and countless number shoulder injuries, 2 torn rotator cuffs plus a few leg injuries.

Met someone from Traverse city representing Ski for Light looking for guides website is msfl.org

Brought up Scouting as a way to get new members interested. John is going to ask the section chiefs for help with this. Rog B mentioned a contact for the section 2 chief to look into how Pando used scouts.

Hal F has info on how Boyne Highlands is using 2 - 3 year med students like an internship to help the patrol

Jackie B restated that she is going to do the calendar for next year and would like to get it put together before the May meeting for review. Get to her by April 20th.

XII. Next Meeting is scheduled for May 4, 2019 (location TBA)

Planning on starting May 4 meeting not before 2pm so people can make plans. An OEC IT meeting is generally in the morning that day. Michael W suggested a follow up teleconference to get the little stuff out of the way before the May meeting. More info to follow once the banquet committee meets

XIII. **Motion to Adjourn**

Hal F motion, Steve P. seconded, motion passed 8:25PM