

WEST MICHIGAN REGION MEETING ATTENDANCE SHEET

Meeting Date: Jan 28 2020, Branns on Division

role	first	last	Present
Region director (elected 2017)	John	Donnelly	Y
ARD Alpine Proficiency	Chip	Knappen	Y
ARD Off Hill Programs	Pat	Livingston	Y
Secretary	Jim	Tuinier	Y
Treasurer	Adam	Medema	EMAILED
Legal	Steffany	Dunker	
Web	Jon	Kelder	
Web/ IT	Marty	Benedict	Y
Blue and Gold	Matt	Chapman	
Awards	Jacob	Clemons	Y
MTR/ Avalanche	Michael	Walenta	Y
YAP	Jess	McCallum	T
Alumni			
Women's Program	Jackie	Bottomley	Y
Oec Advisor	Doug	Mesara	EMAILED
Safety	David	Menke	Y
Bike Patrol	Mike	Patterson	Y
Alpine/ NSP-C Snowsports School	Erica	Krol	Y
Alpine snowboard	Kathy	Brennan	Y
Telemark	John	Mallet	T
OET	Chris	Hopper	Y
Senior Program	Sue	Brann	Y
Senior OEC MSP	Jenn	Squires	
Senior Hill	Kyle	Jones	Y
Certified	Hal	Froot	Y
Instructor Development	Pat L		Y
National Appointments review			
Nordic			
Elections	Pat L		Y

role	first	last	Present
Section 1 chief (elected 2018)	Steve	Peltz	Y
PD Timber ridge	Julia	Wilkinson	Y
PD Bittersweet	Doug	Haase	T
Section 2 chief (elected 2019)	Mark	Johnson	Y
PD Cannonsburg	Matt	Chapman	
PR Cannonsburg	Don	Smith	
West Michigan Nordic	Mike	Oliver	
Section 3 chief (elected 2017)	Laurie	Hurley	Y
PD Crystal	Jackie	Bottomley	Y
PD Caberfae	Molly	Sherwood	T

Other Attendees

Joe Biermacher, newly elected Section 3 chief starts 7/1/20

T= teleconference attendees

Handouts presented at meeting or reports given but not present

Treasurers report emailed by Adam Medema via google docs to the board

Doug Mesara emailed his report . Said he was not feeling well so he was excused.

National Ski Patrol - West Michigan Region - Region Only Financial Summary & Spending Analysis

1/28/2020 Board Meeting Notified of dues sent from Division

	Actual										2019-2020	
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2019/2020 Budget	2019/2020 Actual
Begin Cash Balance	15,533	15,503	14,531	13,882	13,532	12,059	15,975	24,028	33,453.17	34,262.46	34,755.03	34,755.03
Receipts												
Dues	5,340	5,300	5,000	5,160	4,970	4,870	4,810	4,570	4,475.00	6,507.00	6,275.00	
Division Support	1,750	1,518	1,568	1,415	1,415	1,200	1,322	1,350	1,200.81	1,287.73	1,200.00	
Donations/Auction						5,200	10,230	10,000				
Program Fees							10,701	510	700.00	1,030.00		30.00
Merchandise							3,152					
Other income			1,810	1,508	2,514	19	44	138	75.02	70.91	75.00	67.81
Total Receipts	7,090	6,818	8,378	8,083	8,899	11,289	30,259	16,569	6,450.83	8,895.64	7,550.00	97.81
Disbursements												
Administration		296	308	112	66	125	63		62.85	65.45	75.00	35.70
Alpine/Nordic	3,412	3,367	3,556	3,528	3,757	2,510	1,659	3,594	3,525.38	3,585.70	5,000.00	2,869.60
PSIA Level 2 Certifications											1,000.00	
Women's Clinic			1,770	1,441	2,425			443	508.82	996.73	100.00	
Avalanche	(143)					258				238.08	600.00	
Awards	1,506	774	915	637	1,065	843	821	1,353	675.86	743.06	1,100.00	
Banquet	1,000	1,000	979	1,113	742	1,000	64			240.00	1,000.00	
Blue & Gold	49											
Elections		565	187	182	787					313.32	200.00	
Financial	338	130										
Instructor Development	(130)	49	159								100.00	
Mountain T&R	(135)					517				532.89	275.00	
OEC	1,222	1,275	699	1,102	856	725	1,934	569	76.75	979.95	1,000.00	225.14
Region Travel									199.68	189.76	300.00	
Website		112					180	102	136.95	116.95	500.00	116.95
YAP											300.00	
Alumni											500.00	
Marketing/Recruiting				87							500.00	
Division meeting (reg)		195	454	231	674			1,083	455.25	401.18	750.00	211.74
Bike Advisor											250.00	
Sep Fall Mtg/Banquet						1,395	14,814					
Merchandise Cost							2,671					
Total Disbursements	7,119	7,763	9,027	8,433	10,372	7,373	22,206	7,144	5,641.54	8,403.07	13,550.00	3,459.13
Ending Cash Balance	15,504	14,558	13,882	13,532	12,059	15,975	24,028	33,453	34,262.46	34,755.03	28,755	31,393.71
Cash Provided (Used)	(29)	(945)	(649)	(350)	(1,473)	3,916	8,053	9,425	809	493	(6,000)	(3,361)

Western Michigan Region Minutes
BRANN'S – DIVISION
January 28, 2020 6:30 PM

I. Call to Order

By John D @ 6:30pm, John thanked Michael Walenta for holding a 'Know before you go' avalanche awareness program before the meeting

II. Roll Call and Cover teleconference etiquette

John noted we are using teleconferencing and everyone must be aware only one person speaks at a time. Motions must be clear and people identified so those on phone know who is speaking. He asked the people phoning in to mute phones unless they needed to say something. Roll call held by Jim Tuinier to identify people present as well as on the teleconference. Record of the roll call is attached as page 1 of the minutes.

III. Introduce Guests and New Attendees:

a. New Section Chief – Section 3 effective 7-1

Joe Biermacher from Caberfae was introduced as the future section chief for section 3.

IV. Minutes for 10-22-2019 meeting approved via email

A few edits were presented to the secretary that did not change content of the minutes so the minutes were approved

V. Agree on agenda or adjust as needed. Focus on Old/New business – minimize updates to critical items that require discussion

VI. **Treasurers Report** - Adam Medema emailed and presented by John D.

Email is below

Hi Team,

Below is the link to the current Budget vs. Actual spend for the 2019/2020 fiscal year. (spreadsheet attached)

Google docs link was removed

A few small updates on the financial front:

I've received notification from division that dues will be arriving shortly. I'll reply on this thread with that updated amount once the check has been received.

We've started to see some spending amongst the programs, with everything coming inside the budget so far. If you anticipate needs for the remainder of the season outside your current budget please let John Donnelly and

myself know as soon as possible.

Thanks everyone, hope it'll be done raining and start snowing before I get back!

Adam Medema

a. Spending to date versus budget

We are good so far to budget but things are just starting to come in.

Division notified us that dues payment is coming. Expense side, Part of Alpine budget has been turned in.

b. Need for adjustments to budget?

If someone has an item they think will go over budget, please get in touch with John or Adam so it can be gone over. John thinks the budget was built well with needs of most programs accounted for.

John doesn't remember who was lucky to get the division audit but since there is no complaining that is a good thing.

Motion to accept the report as presented by Michael W. 2nd by Hal F.

VII. Section Reports

a. Section I Steve Peltz - nothing new to report

b. Section II Mark Johnson - nothing new to report

c. Section III Lourie Hurley

May 2nd is the region Banquet at the Cadillac Evergreen Resort. The resort has been scheduled for the OEC IT meeting from noon to 2:30, the region board meeting is at 2:30 - 5:30 with the banquet following. Cost will be \$30 per person. Handouts were given to each patrol to post and emails will be sent. It will be published in Blue and Gold but John is looking for an editor for the newsletter. Checks can be mailed or VENMO can be used electronically. There will be a raffle at the banquet. A call will be made to Mike Schons to invite him to the banquet.

Section 3 may try senior OEC training this spring

VIII. Patrol Reports

a. Crystal Mt. Jackie Bottomley

Crystal opened Nov 15 and they are 100% open. Crystal named a run called Kim's Korner after a patroller that passed away

b. Caberfae Peaks Dennis Menke/Molly Sherwood

Open Nov 16 and are 100% open. Had some record crowds. They have a few candidates in hill training and are building an OEC class for this summer

- c. Cannonsburg Don Smith/Matt Chapman presented by John D
Not been a great year in southern Michigan for snow. Hill opened Dec 13 but it has a season of opening and closing due to weather. Tubing has been very good. March 13 -14 Cannonsburg will be hosting snowmobile snowcross national event. They are expecting 10,000 people that weekend. They are not sure if they need the patrol during the event as they come with everything that may be needed
- d. Bittersweet Doug Haase present by Jim T
Bittersweet opened Nov 12 for just under 2 weeks, They reopened Dec 12 for the season. New chair on Hawthorn opened Jan 18. The lodge expansion has been a big hit as well as the new magic carpet and tow rope in the beginners terrain park. Seven candidates are going through hill training and a few going through senior OEC and Senior Hill.
- e. Timber Ridge Julia Wilkinson
Had a late start mid December but are thankful for some new snowguns that were installed this season. The quad lift opened the last week. They have 8 candidates for OEC so they are running a winter oec course. John reminded everyone that we want to make sure the classes are completed in May sometime before the new OEC arrives to prevent confusion
- f. West MI. Nordic Mike Oliver presented by Michael Walenta
White pines is 2/1 Vasa is 2/8.

IX. Advisor Reports

- a. ARD Pat Livingston
 - 1. Elections
Pat L. reported the results of Section3 Chief election, Joe Biermacher won that election and will take the role on 7/1/20.
No info yet on the RD election from Division.
 - 2. Instructor Development
There may be a hybrid ID course in February. 5 people have shown interest
 - 3. OEC Doug Mesara , email report

OEC 6 - no new information from Division. Last reported to be released sometime in May

OEC-MSP - clinic was held at Timber Ridge. We will have between 12 and 14 candidates taking the final. We still need 12-20 additional patrollers to help staff the final. PD's we need your help in rounding up people. Volunteers can contact either Doug Mesara or Jen Squires and we will get them on the schedule.

John added that the new book is scheduled for May so be ready for new class material and changes to refresher related to the new book. A discussion started about the new book and the cost to instructors. Hal F. raised the question if sections or region could fund the purchase or

subsidize partially the purchase. John D would like to see proposals as there is also an electronic version. Then the question arose of how many instructors are there and how many are active. The count of instructor is 141, John said if 100 are active, that would cost \$10,000. So what counts as active to be counted, just doing refresher? Erika K. mentioned it seems more like an area issue than a region issue as the instructors teach for their patrol. She thinks if the instructor is an IT, that would be more of a region person. John said there may be different levels of help. This is one thing patrols can spend money on. John mentioned we don't spend much on OEC vs. other programs. He is not saying we spend \$10,000 on books. He challenges people and patrols to come with some ideas or proposals on this topic for the next meeting.

There are 12 candidates for the OEC MSP final on 2/16/20 at Timber Ridge. Candidates are being evaluated between the midterm clinic and the final to make sure they are ready for the final and have a chance of passing. This is being done to make sure we try to improve pass rates which were poor the last year.

4. Women's Program – Jackie Bottomley

Tyrol Basin was last weekend and had about 25 people. The one at Schuss Mountain is 2/8 - 2/9 with 36 signed up and it is now wait list only.

5. Awards Jacob Clemons

One award has been processed this season, Jacob would like awards by Feb 29. That gives him time to process the awards to send on to division. He asks not to wait for the last second so he has time to send it through. Kyle Jones will be an outstanding judge through 2023, Kevin Barrons is through 2022. Jacob is making a new process so service awards are being delivered to the person when they earn them. There have been some people missed. His wife said his new way wouldn't work so he is rethinking it. The issue is when a person doesn't come to the banquet. John said the awards get shuffled around if a person is not there and then it has to be sent to their refresher. After the banquet this year, a representative of each patrol will be given these awards. John said the patrols need to help out and look at their roster to see if a major service award is due. Jackie asked if we all knew when each patrol was started. NSP has no records past 20 years. John would like to set up a Historian or Historian/ Alumni position. That person can track some of these as well as things like patrollers that have passed away.

6. Legal Steffany Dunker - Nothing to Report

7. Safety David Menke

Handouts finally came from NSP for safety. These are being distributed to the patrols. MSAA has coupons for 20% off helmets.

8. Web Master - Jon Kelder/Marty Benedict

Marty B reported the new domain is up but has just a simple website that points back to the old website. new website wmrnsp.org He said if anyone is good at web design he could use the help as that is not his strength.

9. YAP – Jess McCallum

Crystal is hosting a YAP event on 3/15/20. Its open to 9 - 14 year olds and there is no cost to them. She hopes to replicate the event at other hills in our region next season. She will also be talking to the PD's about establishing a YAP program at our hills. This may be a way of attracting young people into patrolling and maybe getting their parents to join.

10. Alumni – open

b. ARD Chip Knappen

1. Senior Program Kyle Jones

There are 2 senior hill candidates this will need 8 - 10 staff to put the test on. Rob Carpenter from EMR will be the QA, the test date is 2/23/20 at Crystal. There is a bump clinic the day before. Chip said the Candidates will know more after this coming weekends clinic if the test will go on.

2. NSPC Ski School Erica Krol

2 SES's have been held to date. Timber ridge had 4 - 8 candidates that flowed in and out of the session. Cannonsburg had 8 participants, the day was challenging but people seemed to do a good job. The big one is upcoming at Crystal with 15 signed up and 5 more are expected. Jackie needs to know by Thursday before the event the final numbers to arrange tickets.

3. OET Chris Hopper

The TTW went off well at Caberfae in December with 28 people. They tried something new where everyone got together as a group and went through a toboggan chairlift loading process. The section 1 TES was canceled due to weather, rain and lack of snow. The TES at Cannonsburg went off well with 6 participants. There are 20 people signed up for the upcoming TES at Crystal.

4. Alpine Snowboard Kathy Brennan

There have been no snowboarders at the last 2 SES sessions but a few are signed up at Crystal.

5. Telemark John Mallett

There has not been any Tele skiers at the previous SES sessions. Two are signed up for the Crystal SES.

6. Certified Hal Froot

3 candidates in the program. One in his 3rd year, one in his second and one just joined the program. Test will be at Marquette this year.

7. MTR/Avalanche Michael Walenta

Had the AV program he presented before this meeting and this can be done at other areas. MTR 1 has been done already in the region , MTR 2 is scheduled for the end of February. He also has a few other courses planned. He mentioned if anyone wants any class call him directly. His courses can occur during the off season.

X. Director's Updates

a. FEMA compliance – next steps/Division posture

Division director sent out an update in January ,he asked the national board what they are going to do. The response was they are not going to do anything, it's up to the patrol and patrol directors. The person that did not take the course will be listed as delinquent at NSP and like any mandatory course like the refreshers , it's up to the patrols to get records fixed. If it's not done they will be a member not in good standing. Can they patrol? The PD and areas decide this but they will have someone not in good standing at NSP.

b. Federal Safe Sport Act – new update

This is all about protecting youths participating in sporting activities. Adds training and reporting requirements of possible abuse or molestation. It was understood to cover only interstate activities. Due to more bad things going on in different organization and lawsuits, NSP is thinking about requiring leadership in our organization to take the 1.5 hour online course called youth protection training done by the Boy Scouts. There is also one other group doing this training. This has to be refreshed every 3 years. They may also include instructors in this training. Not thinking of everyone in the patrol taking this like the FEMA course. The thought is this will protect the youth, the patrollers and our organization

c. Snowbowl (joint SES/TES w/NMR-EMR)

The event is a good chance for three of the regions to train together. This conflicted with our calendar this year but John would like to add snowbowl into our future plans. The SES is at Nubs and the TES is at Boyne Highlands. This could be a great addition to Senior training.

XI. Old Business:

a. Region Calendar – any changes

We have a calendar on google if there are any updates, let both Jackie B and Marty know. We are looking for a volunteer for the calendar position.

b. P&P Revision – post to new website?

The final revisions were approved, reviewed by legal and John is working on getting them posted on the website as soon as he can. He will send it out in advance to all concerned.

c. FEMA training update status (Michael)

Last status, we are at 93% as a region. John thanked Michael W. for a great job as it was challenging to get in touch with all the people. The question came up about oec candidates being on the list of no certs. John said OEC candidates must take the ICS 100 course. Michael W said there are 428 people listed with the region, 17 need to pass yet. One person registered in our region for the 200 and 700 course and he is from North Carolina. Registered in the course as it was the closest one he could find to sign up for. Michael said a big issue was getting the people to sign up at NSP once they took the FEMA course. He gave a little training on what is on the NSP site, how to register for a course and what all the numbers mean in the courses.

d. Communications/web site/G-Suite (update – Marty)

This has been discussed previous that Marty needs help getting website developed. Marty mention he is setting up various email groups to make contacts easier. for example board@wmrnsp.org will contact all the board members. He has been sending test emails to make sure his set up works, If you get one just send him a reply. **Please don't reply all.** Look at the list he has made to see if he missed anyone. Patrol.advisors@wmrnsp.org will contact PD's and section chiefs. He also is making one for senior evaluators, oec instructors, OEC IT' as well as others.

XII. New Business:

a. Elections – Pat Livingston - see above

b. YAP Program at Crystal (Jess) - see above

c. Award schedule/due dates – Service Award expectations - see above

d. PSIA - NSP-C School class

There is a joint PSIA - NSP C school class at Crystal on 2/8 - 2/9. Cost is \$119 for PSIA members and \$144 for non members. this class give 12 CEU credit for PSIA members. There is a limit on the number of attendees.

XIII. Next Meeting is scheduled for March 24, 2020

Meeting will be at Branns. We need to decide if it will be in the room this meeting was held in or the large conference style room.

XIV. Motion to Adjourn Motion Hal F, 2nd Steve P. 8:22pm

Minutes submitted by Jim Tuinier WMR secretary